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*Executive summary
outline draft for
lenders&investors*

EXECUTIVE SUMMARY OF PROJECT

Name of a Project

Ordered by:
Drew up by:
Execution:

Applicant's Company Name
Name of preparing Company
Date of preparation

In Poland we draw up business plans and arrange fund for various commercial investments, also for purchase of existing&profitable companies in countries the EU with using mutual funds. We organize a new life for non-residents of the EU in Poland by set up of companies, by a support to get visa and permit of work&stay even on correspondence manner, we organise trade missions to Belarus and Ukraine. **In Belarus** we organise business meetings, socio-cultural contacts and assist to start and to hold a cooperation by supervising of activity for and on behalf of foreigners.

1. The idea of project

In this point it has to be outlined the major ideas of the project. It has to be appreciated to present a brief market situation in segment considered. Also it has to be drawn the rivalry position. Please show the social situation on place considered to be invested in.

2. Presentation of Applicant's Company

In this point it has to be provided a fundamental information's about company of applicant. A registration information's, brief history of the company, capitals being in use, assets being in possess, etc.

3. Persons involved - experience

In this point it has to be presented the key persons of the company. The major points of the presentation are: financial status, position in the company, experience on fields considered in the project.

4. The streams of investments

It has to be shown, what is the destination of applied funds. Subjects and amounts.

5. Amount of applied funds with preferred conditions

Expectations of applicant subject to the total amount of required funds amount. Fundamental conditions, as: term, expected costs, grace period, etc.

6. Economic scenario

It has to be presented, how the investments will change a major economic factors of the company. Mainly in net profitability and cash-flow. Cash-flow has to be designed for whole financing period on yearly basis, to get a reliable final outcome. It has to be proved, that applicant can handle the projected financial liabilities related to provided funds.

7. SWOT analysis outline

It has to be presented the outlines of SWOT analysis. The main point is to provide a solutions to avoid weaknesses and threats - if it is possible.

General Notes

1. If Applicant has a Business Plan already prepared, the Executive Summary has to be an extract from mentioned Business Plan to avoid any contradictions.
2. In any substantial statements in Executive Summaries related to prognosis and related to the project actions, applicant has to have a source hard proofs in form of original documents, letters of intentions etc. Said documents has to be attached to original Business Plan in form of scanned originals and sworn translations.
3. Transaction's language is English, that is why the Executive Summary has to be prepared in English.
4. Prepared material has to be brief, logical and not to long (no more then 10 pages in total). It has to convince lending body, that project is feasible and profitable without any doubts.